

Symbol Key:  Time Due  Pay Day  Postal and Bank Holiday

JANUARY							FEBRUARY							MARCH						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1			1	2	3	4	5			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28						27	28	29	30	31		
30	31																			
APRIL							MAY							JUNE						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2	1	2	3	4	5	6	7				1	2	3	4
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30		
JULY							AUGUST							SEPTEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2		1	2	3	4	5	6					1	2	3
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
24	25	26	27	28	29	30	28	29	30	31			25	26	27	28	29	30		
31																				
OCTOBER							NOVEMBER							DECEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

### 2022 Bank & Post Office Holidays

\*Consumer Direct Care Network office closures

- \*New Year's Day - Friday, December 31, 2021
- \*Martin Luther King, Jr. Day - Monday, January 17
- Presidents Day - Monday, February 21
- \*Memorial Day - Monday, May 30
- Juneteenth - Monday, June 20
- \*Independence Day - Monday, July 4

- \*Labor Day - Monday, September 5
- Columbus Day - Monday, October 10
- Veterans Day - Friday, November 11
- \*Thanksgiving Day - Thursday, November 24
- \*Christmas Day - Monday, December 26



Work weeks are Sunday through Saturday. Paper time sheet or web portal time must be submitted by MONDAY at MIDNIGHT. You must also clock-in and clock-out for each shift using an approved Electronic Visit Verification (EVV) method. Late time or time with mistakes may result in late pay. Thank you!

<b>Pay Period - Week 1</b> Sunday through Saturday	<b>Pay Period - Week 2</b> Sunday through Saturday	<b>Pay Date</b>
12/19/2021 to 12/25/2021	12/26/2021 to 1/1/2022	1/14/2022
1/2/2022 to 1/8/2022	1/9/2022 to 1/15/2022	1/28/2022
1/16/2022 to 1/22/2022	1/23/2022 to 1/29/2022	2/11/2022
1/30/2022 to 2/5/2022	2/6/2022 to 2/12/2022	2/25/2022
2/13/2022 to 2/19/2022	2/20/2022 to 2/26/2022	3/11/2022
2/27/2022 to 3/5/2022	3/6/2022 to 3/12/2022	3/25/2022
3/13/2022 to 3/19/2022	3/20/2022 to 3/26/2022	4/8/2022
3/27/2022 to 4/2/2022	4/3/2022 to 4/9/2022	4/22/2022
4/10/2022 to 4/16/2022	4/17/2022 to 4/23/2022	5/6/2022
4/24/2022 to 4/30/2022	5/1/2022 to 5/7/2022	5/20/2022
5/8/2022 to 5/14/2022	5/15/2022 to 5/21/2022	6/3/2022
5/22/2022 to 5/28/2022	5/29/2022 to 6/4/2022	6/17/2022
6/5/2022 to 6/11/2022	6/12/2022 to 6/18/2022	7/1/2022
6/19/2022 to 6/25/2022	6/26/2022 to 7/2/2022	7/15/2022
7/3/2022 to 7/9/2022	7/10/2022 to 7/16/2022	7/29/2022
7/17/2022 to 7/23/2022	7/24/2022 to 7/30/2022	8/12/2022
7/31/2022 to 8/6/2022	8/7/2022 to 8/13/2022	8/26/2022
8/14/2022 to 8/20/2022	8/21/2022 to 8/27/2022	9/9/2022
8/28/2022 to 9/3/2022	9/4/2022 to 9/10/2022	9/23/2022
9/11/2022 to 9/17/2022	9/18/2022 to 9/24/2022	10/7/2022
9/25/2022 to 10/1/2022	10/2/2022 to 10/8/2022	10/21/2022
10/9/2022 to 10/15/2022	10/16/2022 to 10/22/2022	11/4/2022
10/23/2022 to 10/29/2022	10/30/2022 to 11/5/2022	11/18/2022
11/6/2022 to 11/12/2022	11/13/2022 to 11/19/2022	12/2/2022
11/20/2022 to 11/26/2022	11/27/2022 to 12/3/2022	12/16/2022
12/4/2022 to 12/10/2022	12/11/2022 to 12/17/2022	12/30/2022
12/18/2022 to 12/24/2022	12/25/2022 to 12/31/2022	1/13/2023

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