

Symbol Key: Time Due Pay Day Postal and Bank Holiday

JANUARY							FEBRUARY							MARCH							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
1	 2	3	4	5	6	7				1	2	3	4				1	2	3	4	
8	 9	10	11	12	 13	14	5	 6	7	8	9	 10	11	5	 6	7	8	9	 10	11	
15	 16	17	18	19	20	21	12	 13	14	15	16	17	18	12	 13	14	15	16	17	18	
22	 23	24	25	26	 27	28	19	 20	21	22	23	 24	25	19	 20	21	22	23	 24	25	
29	 30	31					26	 27	28					26	 27	28	29	30	31		
APRIL							MAY							JUNE							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
						1		 1	2	3	4	 5	6					1	 2	3	
2	 3	4	5	6	 7	8	7	 8	9	10	11	12	13	4	 5	6	7	8	9	10	
9	 10	11	12	13	14	15	14	 15	16	17	18	 19	20	11	 12	13	14	15	 16	17	
16	 17	18	19	20	 21	22	21	 22	23	24	25	26	27	18	 19	20	21	22	23	24	
23	 24	25	26	27	28	29	28	 29	30	31				25	 26	27	28	29	 30		
30																					
JULY							AUGUST							SEPTEMBER							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
						1			1	2	3	4	5						1	2	
2	 3	 4	5	6	7	8	6	 7	8	9	10	 11	12	3	 4	5	6	7	 8	9	
9	 10	11	12	13	 14	15	13	 14	15	16	17	18	19	10	 11	12	13	14	15	16	
16	 17	18	19	20	21	22	20	 21	22	23	24	 25	26	17	 18	19	20	21	 22	23	
23	 24	25	26	27	 28	29	27	 28	29	30	31			24	 25	26	27	28	29	30	
30	 31																				
OCTOBER							NOVEMBER							DECEMBER							
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	
1	 2	3	4	5	 6	7				1	2	 3	4						 1	2	
8	 9	10	11	12	13	14	5	 6	7	8	9	 10	11	3	 4	5	6	7	8	9	
15	 16	17	18	19	 20	21	12	 13	14	15	16	 17	18	10	 11	12	13	14	 15	16	
22	 23	24	25	26	27	28	19	 20	21	22	 23	24	25	17	 18	19	20	21	22	23	
29	 30	31					26	 27	28	29	30			24	 25	26	27	28	 29	30	

2023 Bank & Post Office Holidays

*Consumer Direct Care Network office closures

- *New Year's Day - Monday, January 2
- *Martin Luther King, Jr. Day - Monday, January 16
- Presidents Day - Monday, February 20
- *Memorial Day - Monday, May 29
- *Juneteenth - Monday, June 19
- *Independence Day - Tuesday, July 4

- *Labor Day - Monday, September 4
- Columbus Day - Monday, October 9
- *Veterans Day - Friday, November 10
- *Thanksgiving Day - Thursday, November 23
- *Christmas Day - Monday, December 25



Each pay period consists of two Sunday through Saturday work weeks. Paper timesheets or web portal time is due Monday by midnight following each work week. Late time or time with mistakes may result in late pay. Thank you!

Work Week 1	Timesheet Due	Work Week 2	Timesheet Due	Pay Date
Sunday through Saturday	Monday	Sunday through Saturday	Monday	
12/18/22 to 12/24/22	12/26/22	12/25/22 to 12/31/22	1/2/23	1/13/2023
1/1/23 to 1/7/2023	1/9/23	1/8/23 to 1/14/23	1/16/23	1/27/2023
1/15/23 to 1/21/23	1/23/23	1/22/23 to 1/28/23	1/30/23	2/10/2023
1/29/23 to 2/4/23	2/6/23	2/5/23 to 2/11/23	2/13/23	2/24/2023
2/12/23 to 2/18/23	2/20/23	2/19/23 to 2/25/23	2/27/23	3/10/2023
2/26/23 to 3/4/23	3/6/23	3/5/23 to 3/11/23	3/13/23	3/24/2023
3/12/23 to 3/18/23	3/20/23	3/19/23 to 3/25/23	3/27/23	4/7/2023
3/26/23 to 4/1/23	4/3/23	4/2/23 to 4/8/23	4/10/23	4/21/2023
4/9/23 to 4/15/23	4/17/23	4/16/23 to 4/22/23	4/24/23	5/5/2023
4/23/23 to 4/29/23	5/1/23	4/30/23 to 5/6/23	5/8/23	5/19/2023
5/7/23 to 5/13/23	5/15/23	5/14/23 to 5/20/23	5/22/23	6/2/2023
5/21/23 to 5/27/23	5/29/23	5/28/23 to 6/3/23	6/5/23	6/16/2023
6/4/23 to 6/10/23	6/12/23	6/11/23 to 6/17/23	6/19/23	6/30/2023
6/18/23 to 6/24/23	6/26/23	6/25/23 to 7/1/23	7/3/23	7/14/2023
7/2/23 to 7/8/23	7/10/23	7/9/23 to 7/15/23	7/17/23	7/28/2023
7/16/23 to 7/22/23	7/24/23	7/23/23 to 7/29/23	7/31/23	8/11/2023
7/30/23 to 8/5/23	8/7/23	8/6/23 to 8/12/23	8/14/23	8/25/2023
8/13/23 to 8/19/23	8/21/23	8/20/23 to 8/26/23	8/28/23	9/8/2023
8/27/23 to 9/2/23	9/4/23	9/3/23 to 9/9/23	9/11/23	9/22/2023
9/10/23 to 9/16/23	9/18/23	9/17/23 to 9/23/23	9/25/23	10/6/2023
9/24/23 to 9/30/23	10/2/23	10/1/23 to 10/7/23	10/9/23	10/20/2023
10/8/23 to 10/14/23	10/16/23	10/15/23 to 10/21/23	10/23/23	11/3/2023
10/22/23 to 10/28/23	10/30/23	10/29/23 to 11/4/23	11/6/23	11/17/2023
11/5/23 to 11/11/23	11/13/23	11/12/23 to 11/18/23	11/20/23	12/1/2023
11/19/23 to 11/25/23	11/27/23	11/26/23 to 12/2/23	12/4/23	12/15/2023
12/3/23 to 12/9/23	12/11/23	12/10/23 to 12/16/23	12/18/23	12/29/2023
12/17/23 to 12/23/23	12/25/23	12/24/23 to 12/30/23	1/1/24	1/12/2024

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